

## STAFFING ON THE GO

### INTERVIEW SUMMARY

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Position Applied for: \_\_\_\_\_

#### Questions to ask Applicants

1. What shift are you interested in?
2. What geographical areas are you willing to work in?
3. Any previous pediatric or geriatric experience?
4. What was your role in your previous/current place of employment?
5. Reason for leaving place of employment.
6. What are your strengths?
7. What are your weaknesses?
8. What assets do you bring to the job?
9. Describe your hobbies, interest and extra-curricular activities:
10. Tell me about some of your nursing experiences

Categorize Application	Yes	No	
Neatness:			
Personality			
Submit proper Documentation			
Availability			
Demonstrates Adequate Nursing Skills			
Provides Character References			
Provides Employment History Info:			